



ST. JUNIPERO SERRA CATHOLIC SCHOOL

23652 Antonio Parkway • Rancho Santa Margarita, California 92688 • Telephone (949) 888-1990 • FAX (949) 888-1994
www.serraschool.org

Serving the Parishes of:

**Holy Trinity
Catholic Church**
Ladera Ranch

**San Francisco Solano
Catholic Church**
Rancho Santa Margarita

**Santiago de Compostela
Catholic Church**
Lake Forest

**St. Kilian
Catholic Church**
Mission Viejo

August 11, 2020

Dear Orange County Health Agency,

Please accept the attached waiver application supporting our Reopening Plan for TK- Grade 6 at St. Junipero Serra Catholic School. Over the course of recent months, we have devoted significant resources to plan for a safe return to campus for our students. We have a campus with large classrooms and playgrounds which allows for physical distancing of staff and students.

Please consider our waiver for reopening and feel free to reach out to me if you have any questions or need additional support information.

Thank you for your consideration.

Always Striving,

Mr. Tim Tolzda, Senior Principal



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Waiver Application Form (Use District/School Letterhead & Logo) (for use by a Local Education Agency or equivalent)

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information

Name of Applicant (Local Educational Agency or Equivalent): St. Junipero Serra Catholic School

Name of District/School: Diocese of Orange/ St. Junipero Serra Catholic School

If this is a School District Consolidated Application Yes: No:
(Please list each school on a separate sheet)

School Type: Traditional Public School
 Charter School
 Private, Independent, or Faith-Based School

Number of schools: 1

Enrollment: 515

Superintendent (or equivalent) Name: Dr. Erin Barisano

Address:

23652 Antonio Parkway
Rancho Santa Margarita, CA
92688

Number of students and number of classes per grade proposed to be reopened:

| TK | K | 1 st | 2 nd | 3 rd | 4 th | 5 th | 6 th |
|----|----|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 15 | 54 | 56 | 74 | 61 | 85 | 77 | 93 |

Date of Proposed Reopening: September 8, 2020

Name of Person Completing Application: Tim Tolzda

Phone Number: (949) 888-1990, ext. 101

Email: ttolzda@serraschool.org

Signature:

Date: 8/7/2020



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I. Consultation

Please confirm consultation with the following groups:

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Entire faculty and staff; consulted through the summer via emails and Zoom meetings. Results indicated that 62.5%

of faculty and staff are in favor of returning to on-campus instruction:

<https://www.surveymonkey.com/results/SM-RG2MW99B7/>

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

The Parent Teacher Organization (PTO) executive board was consulted August 5, 2020 during an in-person meeting. They were supportive of moving forward with the waiver application process. Our finance committee and Father Angelos, our lead pastor who represents our four parish communities, were also consulted. A State of the School Reopening Plan webinar was presented August 6, 2020 to all parents and staff. Parent survey results attached.

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

A reopening committee of administrators, staff, and parents was formed to design a reopening plan that includes contingency plans.

Ongoing professional development for all staff in health and safety protocols is planned. A voluntary staff meeting via Zoom was held 8/11/2020. The agenda included plans for students instructional delivery, in-person instruction, and distance learning.

II. Elementary School Reopening Plans

Please confirm that elementary school reopening plan(s) addressing the following, consistent with guidance from the California Department of Public Health and the local health department, have been published on the website of the local educational agency (or equivalent):

Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort.

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.



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- Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced.
- Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.
- Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.
- Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.
- Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.
- Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.
- Testing of Students and Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.
- Triggers for Switching to Distance Learning:** The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.
- Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.
- School Website URL** where reopening plan and waiver are posted.
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Additional Resources:

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools

<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>

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For Internal Use Only:

Date Received

Health Officer Review

Determination Date



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St. Serra Parent Survey

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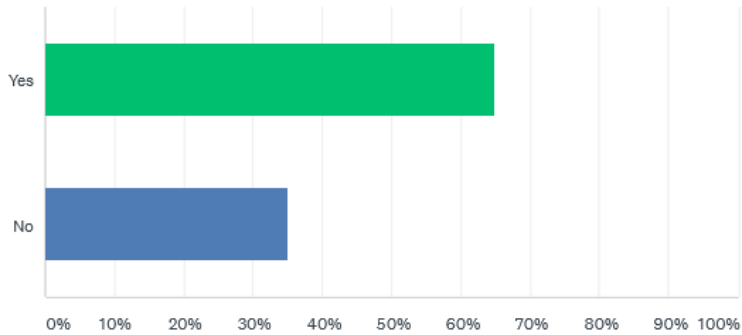
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Q1 I am in favor of our school applying for the waiver which will allow for in-person instruction.

Answered: 536 Skipped: 0

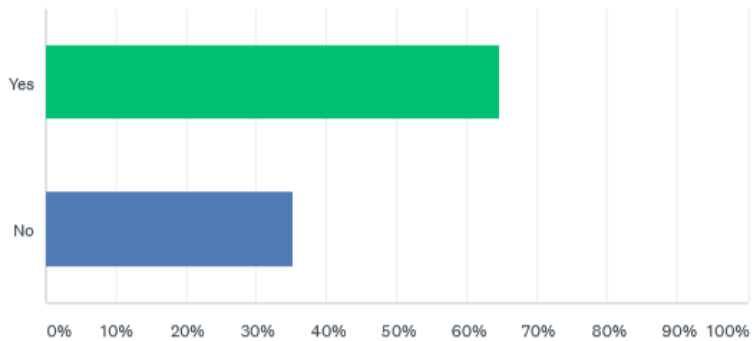


| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 64.93% | 348 |
| No | 35.07% | 188 |
| TOTAL | | 536 |

St. Serra Parent Survey

Q2 If the waiver is approved, I will send my child to school 5 days a week.

Answered: 536 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 64.55% | 346 |
| No | 35.45% | 190 |
| TOTAL | | 536 |



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A Diocese of Orange Catholic School Serving Preschool to Grade 8

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St. Junipero Serra Catholic School

2020 - 2021 REOPENING PLAN

Please [CLICK HERE](#) to view the most recent update from the Diocese of Orange regarding opening plans for St. Serra and other OC Diocesan Schools. These plans are subject to change based on local, state and diocesan guidelines and mandates.

If you have questions regarding admissions, please email admissions@serraschool.org or request information [HERE](#).

[Don't Show Again](#)

WATCH VIDEO REQUEST INFO

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