



Volunteering at SJSC

The Diocese of Orange requires that **all volunteers** that have contact with students at a school site 1.) must be fingerprinted and 2.) must complete Safe Environment training (an online training course). This includes volunteers that participate in the following activities:

- **Lunch/Recess Volunteers**
- **After School Sports Program
(volunteer coaches & carpool drivers)**
 - **Student Store**
 - **Snack Bar**
 - **Health Room**
- **Math & Reading Center**
 - **Library**
 - **ELS Lab**
 - **Room Parents**
- **Classroom volunteers**
- **PTO Organization & Events
(Harvest Festival etc.)**
- **Field Trip Drivers and/or Chaperones**

Requirements:

1. **Fingerprint approval at diocesan level.** You only need to be fingerprinted once. The fee is \$57.00. and you must provide a driver's license and an authorized Live Scan form.
2. **Safe Environment online training.** A 90-minute online training course. A copy of your completion certificate must be submitted to HR. Training needs to be renewed every three years.

A volunteer packet maybe picked up at the school office. Please contact Pram Pinto, Department Assistant for Safe Environment, at ppinto@serraschool.org



Thank you for your cooperation and participation!