



# ST. SERRA CATHOLIC SCHOOL VOLUNTEER CLEARANCE PROCESS

Dear St. Serra Parents,

If you are a returning volunteer who has already been fingerprinted through St. Serra/Diocese of Orange, and you need to RENEW your Safe Environment Training, please follow the instructions below:

1. Go to <https://orange.cmgconnect.org/>
2. Since you have done training in the past and set-up an account, you will use that same username and password. Please click the "Sign In" tab on the top right corner of the screen.
3. Log in
4. Click "My Trainings" (left column)
5. Click "**Safe Environment Training - Safe Heaven - It's Up to You**" box
6. Click "Start Curriculum Again" for Safe Environment Training
7. Download your completion certificate by going back to your Dashboard. Email it to [safeenvironment@serraschool.org](mailto:safeenvironment@serraschool.org).

Thank you!

*Updated 10/14/2024*