

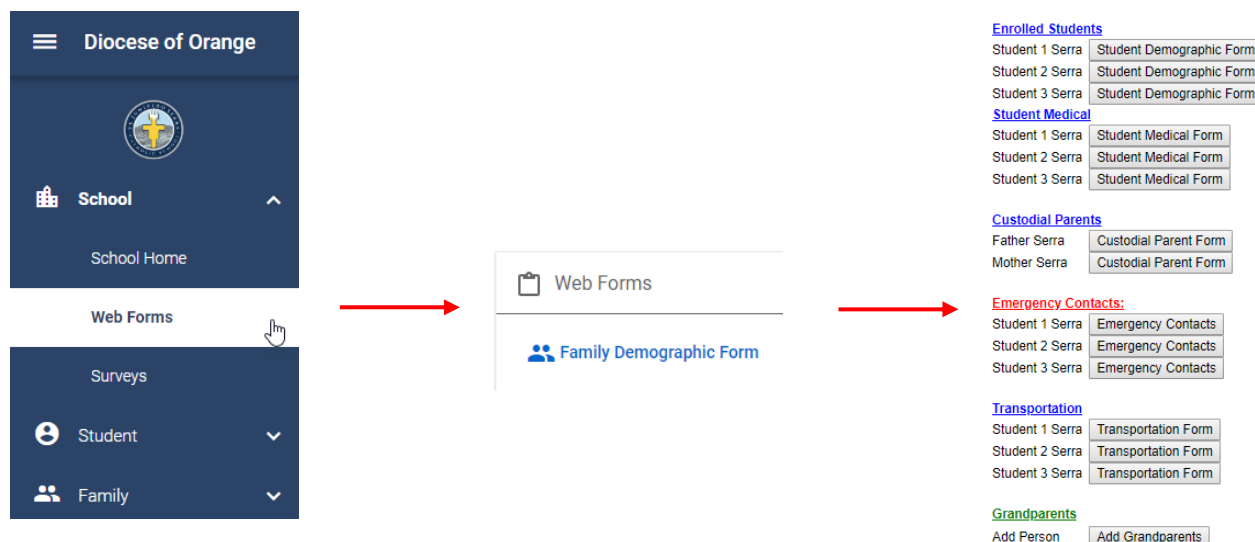
Updating

ParentsWeb from FACTS is a private and secure parents' portal that allows parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. All you need is a web-enabled device. <https://factsmgt.com/>

Now that you have created your ParentsWeb account... do we have your most current contact information?

Please note – all information (except for Pickup Drivers) must be approved by our Marketing & Enrollment Team before it is updated in FACTS, so there may be a delay between when you submit any updates and when you see it reflected in FACTS.

Visit the Web Forms Menu and Select the Family Demographic Form



Enrolled Students – Student Demographic Form

Update Student information. Note: most fields have been imported from Sycamore or entered by our Marketing & Enrollment Team, so this section should not require many updates.

Please note special request regarding student email address below.

The screenshot shows the 'Contact Information' section of the form. The 'Email' field is highlighted with a red arrow and contains the text '255Serra@serraschool.org'. Below the form, a red text box reads: 'Please do not change student email address.'



Student Medical Form

St. Junipero Serra Catholic School is moving to the online emergency form through FACTS. Thank you for updating this information FOR EACH STUDENT.

- Physician Information
- Medications
- Medical Conditions and Allergies

Custodial Parent Form

Do we have your most current information FOR EACH PARENT?

- Contact Information
Did your contact information successfully import from Sycamore if you are a returning family? Were there any updates that fell during our transition to FACTS?
- Employment Information
- Parent Preferences –
 - Inclusion in Directory (coming soon to FACTS!)
 - Parent Alert (email, text, and voice communications through FACTS)

Emergency Contacts

Do we have your most current emergency contact information FOR EACH STUDENT? Please consider adding emergency contacts other than just the parents.

Transportation

Please list the names of the individuals approved as pick-up drivers for EACH STUDENT.

Grandparents

FACTS would like families to add any grandparents to their system. This is not required.

NOTE: RenWeb does offer a SmartPhone App. There is an additional cost for this service. Before subscribing to the app, please try the web-based version of ParentsWeb first. In testing, it did appear that the interface on the browser version was very similar to working on a computer.

If you have any questions regarding the set-up of your FACTS account, please email tech@serraschool.org.

