



## Family Portal and Tuition Management Now Linked

Effective November 15<sup>th</sup>, the FACTS Family Portal (ParentsWeb) is now linked with the FACTS Tuition Management System.

The only way to access your tuition and billing information is through the Family Portal. If you have not yet created a family portal account yet, please visit our school website at [www.serraschool.org](http://www.serraschool.org) and click on the Parents tab for FACTS SIS; instructions are available for Accessing the Family Portal.

To access your student's grades, attendance, and billing, please visit: <https://SJS-CA.client.renweb.com/pwr/> (or visit [www.factsmgmt.com](http://www.factsmgmt.com) and click on the Parent Login link)

Once you are signed in to the Family Portal, click on the **Financial** section on the left menu bar. The Financial Links box will always contain the **Financial Home** link. This will take families into their FACTS financial account to view details on their payment plan and billing.

The screenshot displays the FACTS Family Portal interface. At the top, the header reads "Diocese of Orange" on the left and "Diocese of Orange 2019-2020" on the right. A dark blue sidebar on the left contains a menu with icons and labels: "School", "Student", "Family", and "Financial". The "Financial" option is highlighted with a red rectangular box. The main content area is divided into three white panels. The first panel, titled "Prepay Accounts", contains the text "No Account Information to Display". The second panel, titled "Balances", shows the "2019-2020 School Year" and lists "Payment Plan" and "Incidental Expenses 0.00", with a "MAKE A PAYMENT" button below. The third panel, titled "Financial Links", contains a blue link labeled "Financial Home".

If you have any questions regarding the set-up of your FACTS account, please email [tech@serraschool.org](mailto:tech@serraschool.org)

If you have any questions regarding your tuition and billing account, please email [dhardenburgh@serraschool.org](mailto:dhardenburgh@serraschool.org)

